

Fair Credit Act Disclosure Notice

This is to inform you that, as part of our procedure for processing your employment application, it is understood that an investigation of your credit history, criminal history and driving record may be made, whereby information is obtained through various credit reporting agencies and/or personal contact with individuals with whom you are acquainted. Inquiries will be conducted by any agent approved by employer and will include checking records that can include information as to your character, general reputation, personal characteristics and mode of living. You have the right to make a written request within a reasonable period of time to receive additional, detailed information about the nature and scope of this investigation.

Employee Signature

Employee Printed Name

Date

Employer Name / Authorized Signature